



POSITION OPPORTUNITY

The following advertisement will appear on Indeed. If you are interested in applying for this position or would like more information, please contact Human Resources.

Engineering Assistant, Seating Division

With 140 successful years in the industry, **Krug** is well recognized as a leader in the design & manufacture of high quality business and healthcare furniture. We have an immediate need for a Engineering Assistant to work with our engineering team at our Seating Division in Kitchener, reporting to our Assistant Engineering Manager.

If you are a high-energy hands-on self-starter who is motivated, and a strong driver of change and improvement, team-oriented, with strong communication and people skills who thrives in a fast-paced demanding work environment that is subject to ongoing transformation this is the ideal opportunity for you!

- Maintain files and performs utility maintenance as required
- Maintain the 2020 catalogue for the seating division products.
- Releases I.S.O controlled documents including specials and maintains specials log
- Enter item master; B.O.M information for parts
- Enter configurator information from assembly drawings, selection items, selection tables and category tables.
- Create 2D drawings of component & sub-assemblies from Engineers 3D Solidworks models
- Develop packaging for products based on data extracted from the Engineers 3D geometry
- Convert 3D data from Solidworks into a suitable file format (such as but not limited to Autocad 3D DWG)
- Acquire and documents weights, cubes and yardages for the price books.
- Develop 2D Autocad blocks to be used for space planning
- Develop Installation instructions as well as Cap-Giza development of models
- Assist the engineer with training presentation materials
- Perform quality assurance checks on incoming new product from suppliers (or in hours) ISIR's
- Follow up with detail documents including approval/not for production
- Perform all responsibilities/services in accordance with company Quality Assurance Procedures.
- Review the Engineering Clerk duties manual regularly to ensure all aspects of the roll are being fulfilled.

REQUIREMENTS:

- Grade 12 diploma required.
- Autocad required
- Computer skills required in SolidWorks, AutoCAD, CNC Programming (Bsolid), Outlook, MS Word, and Excel. Experience in MRP environment
- Sound knowledge of various types of woodworking production equipment will be an asset
- Prior experience with wood, steel, foam, plastic, upholstery components will be an asset

In return, we offer a competitive compensation and benefit package, as well as the opportunity to work with a great team of people!

Please apply in confidence through HR, Indeed or LinkedIn.

We thank all applicants and advise that only those selected for an interview will be contacted.

Krug is an Equal Opportunity Employer.

Should you require accommodation during the interview process, please advise and we will work with you to meet your accessibility needs.