

## **POSITION OPPORTUNITY**

If you are interested in applying for the following position or would like more information, please contact Human Resources.

POSITION: TRIMMER

LOCATION: AHRENS STREET FACILITY

HOURS: MONDAY-FRIDAY 7:00 AM – 3:30 PM

## **RESPONSIBILITIES:**

- Choose proper base, frame, and upholstery according to shipping labels.
- Attach proper upholstery to finished frames by wood screws using an air driver.
- Attach proper base and control to all tilters as per shipping label.
- Assemble plastic and metal bases as needed.
- · Level and glides all chairs and tables.
- Maintain adequate inventory of parts in department.
- Assembles certain types/styles of tables & chairs.
- Attach shipping labels and instruction sheets to product.
- Perform all duties/responsibilities in accordance with company Quality Assurance and safety procedures.
- Perform all necessary material handling.

## **REQUIREMENTS:**

- Grade 12 education or equivalent. Previous trim experience is an asset.
- Working knowledge of hand tools and power screwdrivers is required.