



POSITION OPPORTUNITY

If you are interested in applying for the following position or would like more information, please contact Human Resources.

POSITION: LEAD HAND, MACHINE ROOM / 4TH FLOOR ASSEMBLY

LOCATION: AHRENS STREET FACILITY

SHIFT: MONDAY – FRIDAY 7:00 AM - 3:30 PM

RESPONSIBILITIES:

- Assists Team Leader in directing activities within the Machine Room and 4th Floor, while still working on own production.
- Sets up work as required.
- Assisting with the management of the production schedule, resolving daily production and quality issues.
- Communicate daily with staff, team leader and interdepartmentally with other Team Leaders and Plant Management.
- Assess priorities within the department, plan to meet production deadlines and goals.
- Know and maintain company quality standards. Communicate quality standards to staff members.
- Maintain a safe working environment for staff at all times, through adherence to OHSA and company safety policies.
- Back up for Team Leader during any absence.
- Other duties as assigned.

REQUIREMENTS & ASSETS:

- Ability to lead team by example & with a positive attitude.
- Thorough knowledge & understanding of department positions & duties and/or ability to learn.
- Strong communication skills – verbal & written.
- Effective problem solving & decision-making skills.
- Ability to plan, organize and prioritize.
- Results oriented.
- Flexibility required for overtime, as needed.
- Previous leadership/supervisory/safety training, an asset.
- Willing to participate in Continuing Education for future advancement opportunities.
- Proficiency in Microsoft Office.
- Grade 12 education and/or equivalent experience.