



## **POSITION OPPORTUNITY**

If you are interested in applying for the following position or would like more information, please contact Human Resources.

**OR REFER A FRIEND, RELATIVE, NEIGHBOUR AND EARN \$1000 (IF HIRED)**

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**POSITION:** BUYER - FABRICS  
**LOCATION:** Ahrens  
**REPORTS TO:** Michael Sancier – Materials Manager, Seating

### **RESPONSIBILITIES:**

- Orders fabric daily as specified by customer orders in order to meet factory dates.
- Utilize MRP and yardage saving techniques optimize fabrics yardage and reduce costs.
- Optimizes in-bound freight costs and supplier's lead time based on volume and yardage.
- Utilizes MRP technique to better define the EOQ, MOQ, ROP based on usage and lead time.
- Strives to eliminate obsolete, excess, slow-moving parts.
- Focus on cost-saving: Negotiation with suppliers, inbound freight, yardage optimization.
- Report on Purchased Price Variance and focuses on elimination of PPV. Ensures accurate costs.
- Work with warehousing and floor to maintain proper fabric stock level on-site.
- Work closely with Sourcing to ensure continuity of supplier and address issues such as lead times, pricing, and quality.
- Coordinate new fabric and fabric phase-out planning with the Marketing & Sales team.
- Document, detail and resolve weekly shortage report and perform root-cause analysis.
- Communicate with internal stakeholders to update for fabric availability / ETA / delays on incoming fabric.
- Maintain database with prices increase and work with sourcing on cost-saving.
- Quality management: Submits DMR's to supplier and identify root cause/corrective action. Involvement of RINs (Receiving Inspection Notices) and Buy Card to inspect new products. Evaluate FPRs pursues corrective action and reimbursement of consequential costs from suppliers.

### **REQUIREMENTS:**

- CPP/CSCP or working towards
- Intermediate to advanced computer skills (Excel, Word, Outlook, Internet)
- Principals Of Buying (PMAC)
- MRPII training (in house or community college)
- Pdmain and RR6 training (in house or other)
- 3-5 years purchasing experience
- excellent communication skills, both oral and written
- excellent analytical skills
- excellent attention to detail

**LEVEL:** 7 Professional

**POSTED:** April 27, 2022

**CLOSES:** May 3, 2022

**K4517AA**